



# IT Risk Assessment Template

conducted for

**AG LLC**

**Conducted on**

20 Dec 2018 09:36 AM

**Prepared by**

Hazelle Croix

**Completed on**

20 Dec 2018 10:46 AM

**Score**

0/0.0 - 0.00%

## Failed Responses

This section lists responses that were set as "failed responses" in the template used for this audit



Question	Response	Details
Risk rating	High	


## **Actions**

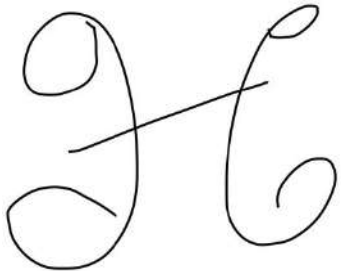
#1. Hello Lance, Please create a password for the new laptop ASAP. I noticed it on your desk and it was left unlocked during lunch break.

Assignee: lance.b@safetyculture.com  
Priority: HIGH  
Due Date: 20 Dec 2018 01:00 PM  
Audit: 20 Dec 2018 / AG LLC / Hazelle Croix  
Linked to item: Recommended controls or alternative options for reducing risk  
Status: To Do

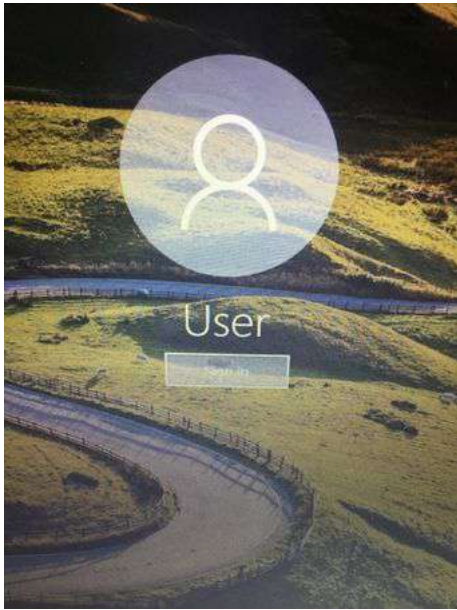
# Audit

Question	Response	Details
<b>General</b>		
Describe the purpose of this IT security risk assessment	Need to check if new office space being constructed is going to be secure	
Describe the scope of the risk assessment	General overview of the new space (construction ongoing)	
List all participants including role (e.g. system owner, system custodian, network manager etc.)	Head of IT Site Manager	
Describe key technology components including commercial software	door magnetic lock, laptops, headsets, company proprietary software	
Describe how users access the system and their intended use of the system	Only admins have access to the site and they can only use the company-issued laptops with the installed company software intended for attendance logs.	
<b>Risk Assessment</b>		
Click Add Vulnerability (+) after you have identified a vulnerability or threat source		
Vulnerability 1		
<b>Threat Source &amp; Vulnerability</b>		
Observation	Lance's new laptop was not password protected. Anyone curious or intending to access information on that laptop within the premises can access it.	
Threat source/ vulnerability	Intentional Insider	
Evidence (flow diagrams, screenshots etc.) (optional)		
<div style="display: flex; justify-content: space-around; align-items: flex-start;"> <div style="text-align: center;">  <p>Appendix 1</p> </div> <div style="text-align: center;">  <p>Appendix 2</p> </div> </div>		
Existing controls	All laptops have designated users who are responsible for the security of the data and device. All laptops are kept in designated lockers after the day. Door has magnetic lock that can be opened by proximity card of employees.	

Question	Response	Details
<b>Risk rating</b>		
Consequence	Medium	
Likelihood	Unlikely	
Risk rating	Low	
<b>Recommended Controls</b>		
Recommended controls or alternative options for reducing risk	Lance needs to create a strong password to protect his laptop from unintended use.	
Vulnerability 2		
<b>Threat Source &amp; Vulnerability</b>		
Observation	Storage room window at first floor facing main road was left open.	
Threat source/ vulnerability	Intentional Outsider	
Evidence (flow diagrams, screenshots etc.) (optional)		
 <p>Appendix 3</p>		
Existing controls	Roaming guard of the building	
<b>Risk rating</b>		
Consequence	High	
Likelihood	Likely	
Risk rating	High	
<b>Recommended Controls</b>		
Recommended controls or alternative options for reducing risk	Will lock the warehouse window and only the guard will be authorised to open it.	
Vulnerability 3		

Question	Response	Details	
<b>Threat Source &amp; Vulnerability</b>			
Observation	Dysfunctional magnetic door lock		
Threat source/ vulnerability	Intentional Outsider		
Evidence (flow diagrams, screenshots etc.) (optional)  <div data-bbox="92 461 308 678" data-label="Image"> </div> <p data-bbox="140 685 256 712">Appendix 4</p>			
Existing controls	Guard at the main door.		
<b>Risk rating</b>			
Consequence	High		
Likelihood	Unlikely		
Risk rating	Medium		
<b>Recommended Controls</b>			
Recommended controls or alternative options for reducing risk	We have guards stationed but this magnetic door lock needs to be fixed within the day.		
<b>Completion</b>			
Recommendations	Today is the first day we checked the security of the new site before it officially opens a month from now. We need to be vigilant because we will have more employees by then.		
Signature	Hazelle Croix	20 Dec 2018 10:45 AM	

## Media



Appendix 1



Appendix 2



Appendix 3



Appendix 4